



Application for an Export Health Certificate for Poultry Meat and Poultry Products

For APHA use only

Certificate serial number(s):

Support documents:

PROC

- You should submit your application form by e-mail to: processingteam@apha.gsi.gov.uk
- Correctly completed applications will be processed within 24 hours of receipt, Monday to Friday. Applications that require additional documentation may take longer to process. Due to the requirements for APHA to provide notifiable disease assurances to the certifying OV; applications received more than seven working days in advance of the certification date, will be processed seven working days prior to this date.

Please ensure that:

- you check with the above office if in doubt about which application form to use and whether a certificate already exists for the products and country in question. The office can provide specimen copies of certificates to enable you to complete the application;
- you complete this form in typescript BLOCK LETTERS;
- you return your application form to the Centre for International Trade (CIT) at the above e-mail address;
- the form is completed in full. Do not leave boxes incomplete, write N/A where appropriate. Incomplete or illegible forms may be delayed or returned;
- a separate form is used for **each** consignment;
- an electronically completed typescript copy of the relevant PDF Application document is submitted with this application form. Please check you are using the correct version of the PDF Application document by checking the watermark version number on the PDF against the current version number of the PDF listed on the GOV.UK website: <https://www.gov.uk/guidance/export-food-and-agricultural-products-special-rules>

Section I - General Information

Applications for block certificates only, number of certificates required:

Country of Destination:

Exporters name:

Exporters application reference number:

Date EHC required to be with OV:

Export date:

Details of Origin of the Consignment

Declaration on location of Farms of Origin or origin of Raw Materials (all farms on which the animals were born and reared prior to slaughter or farms on which raw material was collected):

GB

NI

Non UK origin

Please tick as appropriate (if origin is GB, NI or Non UK origin). For UK premises further information will be required; this should be detailed in Section III.

Declaration on locations of Slaughter, Processing and Storage Premises:

GB

NI

Non UK slaughter /
processing

Please tick as appropriate (if origin is GB, NI or Non UK origin). For UK premises further information will be required; this should be detailed in Section III.

Port of Departure from United Kingdom:

Section II – Delivery Information

Address where final certificate is to be sent

Postcode:

To enable certificates to be posted to an address **other than that of the veterinary practice**, an **authorising declaration** must have been submitted by the OV to the CIT. A declaration form can be provided by the CIT on request.

Name of the OV who will be signing the export certificate (if known) and name and address of the veterinary practice:

Postcode:

Telephone number of the OV (including national dialing code):

E-mail address of the OV:

Method of final certificate delivery (tick appropriate box):

1st Class Post Special Delivery* Courier*

***Special delivery and courier charges to be arranged and paid for by exporter**

Section III – Disease Clearance Information (For details of currently affected areas please contact APHA)

Slaughter/Processing Dates

Dates of Slaughter:

Earliest:

Latest:

Dates of Processing:

Earliest:

Latest:

Location of ALL Slaughter, Processing, Storage and Manufacturing Premises (if applicable)

Establishment type	County/Countries	Postcode(s) (if in affected area)

Location of ALL Farms of Origin

County	Postcode(s) and slaughter dates (if in affected area)

Continued overleaf

Location of ALL Farms of Origin (continued from previous page)

County	Postcode(s) and slaughter dates (if in affected area)

Section IV – Declaration by Exporter or Agent

The details given on this form are correct and complete to the best of my knowledge and belief and where required I agree to discharge the reasonable costs of the Department for Environment, Food and Rural Affairs in issuing the Export Health Certificate. I understand that:

- the certificate(s) will be provided on the basis of information available at the time and may not necessarily comply fully with the requirements of the importing country. It is the exporter's responsibility to check the certificate against any relevant import permit or any advice provided by the competent authority in the importing country. If these do not match, the exporter should contact the Centre for International Trade - Carlisle;
- in the event of suspicion or confirmation of disease after certification, it may be necessary for the Department to withdraw or cancel the health certificate without notice. No liability for losses incurred can be accepted by the Department should these circumstances arise;
- this form and all information contained within will be sent to the certifying Official Veterinarian to aid certification;
- where certificates for OV signature are sent to the premises of despatch or collected from Department Offices by any person other than the certifying Official Veterinarian, I undertake to ensure that the certificate will be held securely and delivered unopened to that OV;
- the information contained within this application may be disclosed to other competent veterinary authorities or used in the compilation of statistics.

I am: • the exporter • the agent of the exporter *Tick as appropriate*

Name in BLOCK LETTERS Date

Address Telephone*

Postcode Email

**including national dialling code*

Note: By adding your name in BLOCK LETTERS to this section you are providing an electronic signature to the declaration confirming all the information within the application is correct and complete to the best of your knowledge.

FAIR PROCESSING NOTICE

Defra, the Scottish Government, the Welsh Government and the Food Standards Agency are Data Controllers in Common in respect of personal data processed by the Animal and Plant Health Agency (APHA). For the purposes and usage of the data by APHA and the data sharing arrangements, please see the full Personal Information Charter on the APHA.gov.uk website. A hard copy of this can be provided if required; please contact your local APHA Field Service office. APHA will not permit any unwarranted breach of confidentiality or act in contravention of their obligations under the Data Protection Act 1998. APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency.

The Animal and Plant Health Agency is an Executive Agency of the Department for Environment, Food and Rural Affairs working to safeguard animal and plant health for the benefit of people, the environment and the economy.